

POSITION: KITCHEN ASSISTANT

Camp Pringle & Retreat is seeking 2 Kitchen Assistants to assist in our rentals and camps' food preparation, cooking, serving, dishes and cleaning of the Kitchen to meet all standards set out by the Head Cook. In conjunction with the Head Cook, the Kitchen Assistant is responsible for the organization, cleanliness, efficiency, and smooth running of the kitchen. The Kitchen Assistants shares in the responsibility for quality of food and service in the Dining Room.

PAY: \$14/hr for 20hrs per week from January 1 – November 15, 2017

JOB RESPONSIBILITIES:

- To assist the Head Cook in all the kitchen work. The Head Cook may delegate some of his/her functions to the Kitchen Assistants.
- To actively work to support the Head Cook in:
 - creating a team atmosphere
 - preparing well-balanced, varied meals
 - fulfilling the total function of the kitchen
- To ensure the kitchen and eating areas are kept clean. This includes cleaning the outside drinking fountain and coffee bar once per day.
- To provide friendly, helpful service to all campers, staff, guests and volunteers.
- To act as a contributing member of the camp staff, attending all meetings, and assisting in administrative and operational tasks relating to the total camp operation when requested.
- To deal with any problems with any staff member immediately and in such a manner as to gain a positive outcome for both parties.
- To be aware of his/her part in emergency procedures, and in operation of fire equipment.
- To familiarize her/himself with Camp Crisis Response procedures, and her/his role in them.
- To carry out other tasks as assigned by the Program Coordinator and Camp Director.
- Respect and comply with staff policies and regulations

You will be asked to complete a Criminal Record Check as we work closely with children. Our facility is a no smoking, no drinking and no drug use space. You will require a car and will be shifted to work weekdays and weekends.

Please submit a resume with 2-3 references to the Director at director@camppringle.com.